



# Clearance Stock Processor Volunteer

## About the role

Our clearance shop in Barnards Green, Malvern, sells a range of items at reduced prices, giving customers a final chance to snap up great bargains.

The shop also promotes reuse and recycling by prolonging the life of donated items.

We are looking for volunteers to help us process stock for our clearance shop. **This role will be based at our warehouse in Leigh Sinton.**

Support is needed on weekdays and a shift lasts four hours.

## What will you do in this role?

In this role, volunteers will take on tasks such as:

- identify returned stock from shops that has been assigned to the clearance shop
- organise returned stock onto rails by price point (£5, £4, £3, £2) using dividers
- price stock using a labelling gun
- place priced stock in the designated area ready for distribution to the clearance shop

## What are the qualities needed for this role?

We are looking for volunteers who:

- work well as part of a busy team
- have good attention to detail
- are physically fit
- have good communication skills
- have a friendly manner



## About St Richard's Hospice

St Richard's offers free, expert care and support for adults with an illness that cannot be cured, their loved ones and carers.

## Volunteering at St Richard's Hospice

We offer a comprehensive onboarding process including an induction day and role specific training sessions. People who regularly volunteer at the hospice are subject to a Disclosure and Barring Service (DBS) check.

### Our promise to you

- To be part of a team and make a difference to patients and their loved ones
- Support and guidance from our staff
- To gain new skills and work experience while building your confidence
- Invitations to social events and the chance to meet other volunteers and staff
- Opportunity to feedback about your volunteering experience
- A flexible approach to volunteering
- Reimbursement of out of pocket travel related expenses
- Regular communication and updates about the hospice

### Your promise to us

- Complete annual mandatory training
- Follow St Richard's policies and procedures
- Act in line with our shared values: caring, compassionate, committed and professional
- Maintain confidentiality
- Complete your agreed volunteer shifts
- Be a positive representative of St Richard's and an ambassador of our work

**We are hugely grateful to our volunteers who help us continue to care for patients and loved ones. Thank you for your interest in volunteering with us.**



#### Contact us

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